

27 July 2009



**CITY COUNCIL  
COMMITTEE REPORT**

**TO: MAYOR & COUNCIL**

**FR: Heather Kasprick, Deputy Clerk**

**RE: Amendment to the General Tariff of Fees and Charges By-Law 147-2007  
Schedule "A" – Bagging of Parking Meters**

**BACKGROUND:**

With the disbandment of the Kenora Police Service it has been determined that there may be some services that we provide with regards to By-Law Enforcement that were previously charged through the Kenora Police that will now require these costs to be included in our Tariff of Fees By-Law.

The By-Law Enforcement officers who work in the downtown area enforcing parking receive requests to have particular meters "bagged" for a particular period by a variety of requestors. Typical requests include contractors for work being performed in businesses or residences located near a meter and special events located outside a business. These requests are typically for a day or two and the current rate that was formerly charged by the KPS was \$10.00 per day per meter (single or double). This service requires the By-Law Officer to receive and process the request, visit the site and bag the meter, and following the completion of the request, revisit the site and remove the bag from the meter.

We currently do not have a tariff in place to charge this fee for service. I am recommending that we add this fee to our Tariff of Fees by-law at an increased rate of \$15.00 per day per meter for a double, and \$8.25 per day per meter for a single. The potential revenue per day is 9 hours @ \$0.75 per meter = \$6.75 per day per meter. This rate would be for a full day, with no partial days or partial requests allowed.

**BUDGET:**

N/A

**COMMUNICATION PLAN/Notice By-law Requirements:**

Three readings to a by-law would be required as well as public notice to notify that the rate is being added to the tariff of fees.

**RECOMMENDATION:**

THAT an addition to Schedule "A" to By-law 147-2007 to include:

DEPARTMENTAL SECTION	FEE DESCRIPTION	FEE
21. By-Law Enforcement	Bagging of Parking Meters	\$ 15.00 / day / double meter \$ 8.25 / day / single meter

; and further

THAT in accordance with Public Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend the General Tariff of Fees and Charges By-Law 147-2007 at its August 10th meeting.

THAT Council give three readings to a by-law to Amend Schedule "A" to Tariff of Fees & Charges By-law #147-2007, adding number 21, By-Law Enforcement, Bagging of Parking Meters.